


- i. Request to Declare Surplus Four Police Department Vehicles and Authorize the Sale of Vehicle 52-221 via Auction

TRANSMITTAL MEMORANDUM

5i

TO: The Honorable Mayor & City Council Initials: 
FROM: Lacey G. Simpson, Assistant City Manager File #: MGR24-684
DATE: October 30, 2024 Mtg. #: 11/07/24 CAI
RE: **Request to Declare Surplus Four Police Department Vehicles and Authorize the Sale of Vehicle 52-221 via Auction**

The motion detailed below was prepared at the request of Acting Police Chief Eric Mattson, who asked that it be placed before the City Council for consideration at its meeting of November 7, 2024. If adopted, the motion provides for declaring as surplus four (4) Police Department vehicles and authorizing the sale of one of the vehicles, Vehicle 52-221, via auction. The rationale for the surplus and sale is detailed in the Acting Chief's transmittal memorandum and requires no elaboration on the part of the City Manager's office. I concur with Acting Chief Mattson's recommendation.

As all the vehicles are valued at over \$2,000, staff is requesting the City Council declare the four vehicles listed in the Acting Chief's memorandum surplus and authorize the City Manager to sell Vehicle 52-221 to the highest bidder via auction.

A motion has been prepared for City Council consideration.

Recommended Motion:

Pursuant to Section 3.12.070(b) of the Ketchikan Municipal Code, I move that the City Council declare surplus Police Department vehicles 52-215, 52-218, 52-220, and 52-221, and authorize the City Manager to sell vehicle 52-221 to the highest bidder via auction.

KETCHIKAN POLICE DEPARTMENT

POLICE CHIEF

361 MAIN STREET, KETCHIKAN, AK 99901

(907) 225-6631



MEMORANDUM

TO: Delillah Walsh, City Manager
FROM: Eric Mattson, Acting Police Chief
DATE: October 22, 2024
RE: **Surplus Equipment - vehicles**

This memorandum requests approval to surplus four police vehicles: 52-215, a 2013 Ford Explorer; 52-218, a 2013 Ford Explorer; 52-220, a 2015 Ford Explorer; and 52-221, a 2015 Ford Explorer. According to Ketchikan Municipal Code 3.12.070(b), City Council approval is required to surplus equipment valued at more than \$2,000.

The City of Ketchikan has approved the purchase of five new patrol vehicles in the 2024 Operations budget. Four of the current vehicles have been identified for replacement. All vehicles, except for unit 52-221, can be utilized by other city departments if needed. Vehicle 52-221 was involved in a collision on January 13, 2023, where the driver of the other vehicle was found to be at fault. The insurance company compensated the City of Ketchikan for the total loss of that vehicle. While unit 52-221 has been used as a parts vehicle for the fleet, it is now ready to be sold at auction.

City Shop personnel estimated the fair market value of each vehicle, which are listed below:

1. 52-215: Average fair market value, \$7,938.
2. 52-218: Average fair market value, \$7,938.
3. 52-220: Average fair market value, \$8,238.
4. 52-221: This vehicle, in rough condition, has a fair market value of \$8,325.00. The repair estimate for this vehicle was \$18,740.80.

Ketchikan Municipal Code 3.12.070(b) Sale or other disposition of personal property, or interest therein

Subparagraph (b) states the following:

No supplies, materials, equipment or other personal property of a value of more than \$2,000 other than scrap metal may be sold or otherwise disposed of until the council has declared, by motion or resolution, such property surplus, obsolete, unneeded, or that the transaction is otherwise in the best interest of the city.

I recommend that vehicles 52-215, 52-218, and 52-220 be designated for surplus status, allowing other city departments to utilize them as necessary. Additionally, I propose that vehicle 52-221 be approved for surplus and sold at auction in its existing condition.

Recommended Motion:

In accordance with Ketchikan Municipal Code 3.12.070 (b), I propose that the City Council grant the City Manager authorization to declare patrol vehicles 52-215, 52-218, and 52-220 as surplus. Additionally, I recommend the sale of vehicle 52-221 through auction.

Attachments:

1. J.D. Power and pricing and value.
2. Repair Estimate

KETCHIKAN AUTOBODY AND GLASS LLC
4979 REX ALLEN DRIVE
KETCHIKAN, AK 99901
907-225-9343 FAX: 907-247-DENT
FEDERAL ID NUMBER 82-4362424

*** PRELIMINARY ESTIMATE ***

01/31/2023 09:56 AM

Owner

Owner: ktn police

Inspection

Inspection Date: 01/31/2023 10:56 AM

Inspection Type:

Appraiser Name: Axel Svenson

Appraiser License # :

Repairer

Repairer: KETCHIKAN AUTOBODY &
GLASS LLC

Address: 4979 REX ALLEN DR

City State Zip: KETCHIKAN, AK 99901

Email: kab@kpunet.net

License # : 1066855

Contact: Axel c Svenson

Work/Day: (907)225-9343

Home/Evening: (907)247-9343

FAX: (907)247-3368

Regulation ID:

Target Complete Date/Time:

Days To Repair: 30

Vehicle

OEM Part Price Quote ID: ****

2015 Ford Explorer Police Intercptr 4 DR Wagon
6cyl Gasoline 3.7
6-Speed Automatic

Lic Expire:
Veh Insp# :
Condition:
Ext. Refinish: Two-Stage

VIN: 1FM5K8AR7FGA04246
Mileage Type: Actual
Code: P8473F
Int. Refinish: Two-Stage

Options

1st Row LCD Monitor(s)
AM/FM CD Player
Black Grille
Center Console
Driver Information Sys
Floor Mats
Head Airbags
Heavy Duty Battery
Lighted Entry System
Overhead Console
Power Door Locks
Power Windows
Rear Window Defroster

2nd Row Head Airbags
Air Conditioning
Bodyside Cladding
Color-Keyed Bumper(s)
Dual Airbags
Full Size Spare Tire
Heated Rear Window Wiper
Intermittent Wipers
MP3 Decoder
Power Adjustable Pedals
Power Drivers Seat
Rear Liftgate
Rear Window Wiper/Washer

4-Wheel Drive
Anti-Lock Brakes
Bucket Seats
Cruise Control
Electric Steering
Halogen Headlights
Heated W/S Wiper Washers
LED Brakelights
Manual Lumbar Adjustment
Power Brakes
Power Mirrors
Rear Spoiler
Rem Trunk-L/Gate Release

Side Airbags
Steel Wheels
Tilt Steering Wheel
Traction Control System
Velour/Cloth Seats

Split Folding Rear Seat
Strg Wheel Radio Control
Tinted Glass
Trip Computer

Stability Cntrl Suspensn
Tachometer
Tire Pressure Monitor
Trunk/Cargo Organizer

Damages

Line	Op	Guide	MC	Description	MFR.Part No.	Price	ADJ% B%	Hours	R
Stripes And Mouldings									
1	RI	1316		Mldg,Front Door Lower RT	R & I Assembly			0.6	SM
Front Bumper									
2	E	23		Cvr,Front Bumper Up	BB5Z17D957APTM	\$509.70	+20.00	1.2	SM
3	L	23	13	Cvr,Front Bumper Up	Refinish			3.6	RF
				2.5 Surface					
				0.6 Two-stage setup					
				0.5 Two-stage					
4	E	74		Cvr,Front Bumper Lwr	BB5Z17D957BB	\$275.65	+20.00	0.7	SM
5	E	1292		Reinf,Front Bumper	BB5Z17757A	\$215.35	+20.00	0.3	SM
				Boron					
6	E	43		Reinf,Frt Bmpr Cover LT	BB5Z17E814B	\$23.25	+20.00	INC	SM
7	E	44		Reinf,Frt Bmpr Cover RT	BB5Z17E814A	\$27.62	+20.00	INC	SM
8	E	27		Rivet,Front Bumper	W702852S300	\$0.96	+20.00		SM
				Quantity of 1 @ \$0.96 each					
9	E	75		Grille,Frt Bmpr Cvr	BB5Z17K945AA	\$48.58	+20.00	INC	SM
10	L	446		Prep Raw F Bmpr Cvr Up	Refinish			0.5	RF
				0.5 Surface					
11	E	135		Defl,Front Bumper Lwr	DB5Z17626BA	\$161.93	+20.00	INC	SM
12	E	18		Retainer,Front Bumper	N807572S439	\$11.20	+20.00		SM
13	E	68		Retainer,Front Bumper	W704342S300	\$6.50	+20.00		SM
				Quantity of 1 @ \$6.50 each					
14	E	9		Frame,License Plate	DB5Z17A385AA	\$23.90	+20.00	0.2	SM
15	E	7		Brkt,Front Bumper Mtg LT	BB5Z17C887A	\$16.22	+20.00	0.6	SM
				High Strength Steel					
16		7		Brkt,Front Bumper Mtg LT	Refinish			INC	RF
17		8		Brkt,Front Bumper Mtg RT	Replace OEM	INC	+20.00		SM
				High Strength Steel					
18		8		Brkt,Front Bumper Mtg RT	Refinish			INC	RF
Front End Panel And Lamps									
19	E	1497		Grille Assembly	BB5Z8200CA	\$507.61	+20.00	0.4	SM
20	L	1497		Grille Assembly	Refinish			2.0	RF
				2.0 Surface					
				INC Two-stage					
21	E	12		Emblem,Grille	CL3Z8213A	\$55.52	+20.00	0.2	SM
22	E	41		Headlamp Assy,Halogen LT	DB5Z13008F	\$930.87	+20.00	0.3	SM
23	E	42		Headlamp Assy,Halogen RT	DB5Z13008E	\$1,015.08	+20.00	INC	SM
24	N	973		Headlamps Aim	Additional Labor			0.4	SM
Cooling And Air Conditioning									
25	E	755		Radiator	DB5Z8005EA	\$416.40	+20.00	INC	SM
26	N	977		A/C Evacuate & Recharg	Additional Labor			1.4	ME
27	E	731	01	Condenser,A/C	EB5Z19712F	\$380.00	+20.00	0.3	ME
Front Body And Windshield									
28	E	83		Panel,Hood	BB5Z16612A	\$1,257.70	+20.00	1.6	SM
				Aluminum					

29	L	83	Panel,Hood	Refinish			4.7	RF
				2.8 Surface				
				1.1 Edge				
				0.8 Two-stage				
30	E	84	Hinge,Hood Panel LT	BB5Z16797A	\$39.22	+20.00	0.3	SM
31	L	84	Hinge,Hood Panel LT	Refinish			0.4	RF
				0.3 Surface				
				0.1 Two-stage				
32	E	85	Hinge,Hood Panel RT	BB5Z16796A	\$38.50	+20.00	INC	SM
33	L	85	Hinge,Hood Panel RT	Refinish			0.4	RF
				0.3 Surface				
				0.1 Two-stage				
34	E	1651	# Label,Hood	BB5Z17A083B	\$10.00	+20.00	0.1	SM
			# = 01, 02					
35	I	103	Fender,Front LT	Repair			2.0*	SM
36	L	103	Fender,Front LT	Refinish			2.4	RF
				2.0 Surface				
				0.4 Two-stage				
37	E	104	Fender,Front RT	BB5Z16005A	\$406.32	+20.00	1.8	SM
38	L	104	Fender,Front RT	Refinish			3.0	RF
				2.0 Surface				
				0.5 Edge				
				0.5 Two-stage				

Front Body Interior Sheetmetal

39	I	173	07 Pnl Assembly,Inr Fndr LT	Repair			4.0*	SM
			High Strength Steel					
40	L	173	Pnl Assembly,Inr Fndr LT	Refinish			2.6	RF
				2.2 Surface				
				0.4 Two-stage				
41	E	174	# Pnl Assembly,Inr Fndr RT	BB5Z16054A	\$671.67	+20.00	25.6	SM
			High Strength Steel					
			# = 02, 07					
42	L	174	Pnl Assembly,Inr Fndr RT	Refinish			2.6	RF
				2.2 Surface				
				0.4 Two-stage				
43	N	978	Suspension R&I, Front	Additional Labor			1.7	ME

Engine And Components

44	N	972	Engine & Trans R&I	Additional Labor			15.3	ME
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Front Suspension

45	N	968	Susp Align,4 Wheel	Additional Labor			2.3	ME
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Front Doors

46	BR	210	Pnl,Front Door Outer RT	Blend Refinish			1.5	RF
				1.0 Blend				
				0.5 Two-stage				
47	RI	352	W/Strip,Belt Outer R/F	R & I Assembly			0.6	SM
48	RI	230	Mirror,Outer R/C RT	R & I Assembly			0.3	SM
49	RI	228	Handle,Front Door Otr RT	R & I Assembly			0.2	SM

Manual Entries

50	I	M33	Unibody-Realignment-Rtfrt	Repair			8.0*	FR
51	I		UNDERCOAT	Sublet Repair	\$25.00*		0.5*	SM*
52	N		Hazard. Wste. Rem.	Additional Labor	\$5.00			SM
53	I		Set-Up & Measure	Repair			2.5*	FR*
54	L		Cover Car Exterior	Refinish	\$5.00*		0.3*	SM
55	EC		setina pb400	Replace Economy	\$845.00*	+20.00	1.5*	SM*
55	Items							

MC Message

01 CALL DEALER FOR EXACT PART # / PRICE
02 PART NO. DISCONTINUED, CALL DEALER FOR EXACT PART NO.
07 STRUCTURAL PART AS IDENTIFIED BY I-CAR
13 INCLUDES 0.6 HOURS FIRST PANEL TWO-STAGE ALLOWANCE

Estimate Total & Entries

OEM Parts		\$7,049.75	
Other Parts		\$855.00	
Paint & Materials	23.7 Hours @ \$50.00	\$1,185.00	
Line Item Markup		\$1,578.95	
Parts & Material Total			\$10,668.70
Parts & Material (Taxable)			

Labor	Rate	Replace Hrs	Repair Hrs	Total Hrs		
Sheet Metal (SM)	\$74.00	36.8	6.9	43.7	\$3,233.80	
Mech/Elec (ME)	\$100.00	0.3	20.7	21.0	\$2,100.00	
Frame (FR)	\$79.00		10.5	10.5	\$829.50	
Refinish (RF)	\$74.00	23.7		23.7	\$1,753.80	
Labor Total (Taxable)				98.9 Hours		\$7,917.10
Sublet Repairs (Taxable)					\$25.00	
Taxable Total					\$18,610.80	
Tiered Tax 1					\$2,000.00 @ 6.500%	\$130.00
Tiered Tax 2					\$16,610.80 @	
Tiered Tax 3					@	
Gross Total						\$18,740.80
Net Total						\$18,740.80

Alternate Parts Y/21/00/00/21/21 Cumulative 21/00/00/21/21 Zip Code: 99901 Audatex Host
OEM Part Prices DT 01/31/2023 10:56 AM EstimateID 1049761186385502208 QuoteID ****
Rate Name Default

Audatex Estimating 10.21.118 ES 04/10/2023 12:02 PM REL 10.21.118 DT 01/01/2023 DB 04/08/2023
State Disclosure:AK
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4.3 HRS WERE ADDED TO THIS ESTIMATE BASED ON AUDATEX'S TWO-STAGE REFINISH FORMULA.
ESTIMATE CALCULATED USING THE 2.5 HOUR MAXIMUM ALLOWANCE FOR TWO-STAGE REFINISH OF NON-FLEX, EXTERIOR SURFACES.

A PERSON WHO KNOWINGLY AND WITH INTENT TO INJURE, DEFRAUD, OR DECEIVE AN INSURANCE COMPANY FILES A CLAIM CONTAINING FALSE, INCOMPLETE, OR MISLEADING INFORMATION MAY BE PROSECUTED UNDER STATE LAW.

Op Codes

* = User-Entered Value	^ = Labor Matches System Assigned Rates	E = Replace OEM
NG = Replace NAGS	EC = Replace Economy	OE = Replace PXN OE Srpls

UE = Replace OE Surplus
EU = Replace Recycled
UM = Replace Reman/Rebuilt
UC = Replace Reconditioned
N = Additional Labor
IT = Partial Repair
P = Check

ET = Partial Replace Labor
TE = Partial Replace Price
L = Refinish
TT = Two-Tone
BR = Blend Refinish
CG = Chipguard
AA = Appearance Allowance

EP = Replace PXN
PM = Replace PXN Reman/Reblt
PC = Replace PXN Reconditioned
SB = Sublet Repair
I = Repair
RI = R & I Assembly
RP = Related Prior Damage



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2015 Ford Explorer-V6 Utility 4D Police AWD Values

Pricing & Values

Prices shown for the used **2015 Ford Police Interceptor Utility 4D Police AWD** with 83,238 miles are what people paid to buy this vehicle or what people received when trading in this vehicle at a dealer.
Edit options.

Buy from Dealer

Prices shown are what people paid including dealer discounts. Taxes and fees (title, registration, license, document, and transportation fees) are not included.

Buy from Dealer

Average Price Paid

\$13,463

Data from **46** transactions - Updated 04/08/23



80% of People Paid

\$12,854 - \$14,357

Trade In to Dealer

Prices shown are what people received from a dealer for their trade-in vehicle by condition.
See definitions.

Base Price	\$6,400
Mileage and Options	\$1,925

Rough Condition ⓘ	\$8,325
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Base Price	\$7,475
Mileage and Options	\$1,925

Average Condition ⓘ	\$9,400
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Base Price	\$8,350
Mileage and Options	\$1,925

Clean Condition ⓘ	\$10,275
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J.D. POWER

2013 Ford Explorer-V6

Utility 4D Police AWD Values

Pricing & Values

Prices shown for the used **2013 Ford Police Interceptor Utility 4D Police AWD** with 83,986 miles are what people paid to buy this vehicle or what people received when trading in this vehicle at a dealer. [Edit options.](#)

Buy from Dealer

Prices shown are what people paid including dealer discounts. Taxes and fees (title, registration, license, document, and transportation fees) are not included.

Average Price Paid

\$7,938

Trucks
under \$40k



SUVs with
3rd Row



Electric
Cars



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[Search Cars for Sale](#)





80% of People Paid

\$7,612 - \$8,412

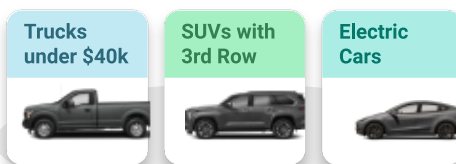
Trade In to Dealer

Prices shown are what people received from a dealer for their trade-in vehicle by condition. [See definitions.](#)

Base Price	\$2,225
Mileage and Options	\$1,837

Rough Condition [i](#)**\$4,062**

Base Price	\$3,025
Mileage and Options	\$1,837

Average Condition [i](#)**\$4,862**

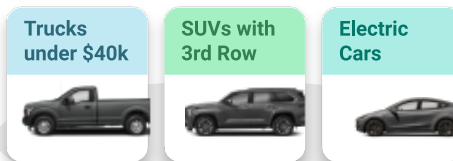
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Clean Condition **\$5,512**

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2015 Ford Explorer-V6

Utility 4D Police AWD Values

Pricing & Values

Prices shown for the used **2015 Ford Police Interceptor Utility 4D Police AWD** with typical miles are what people paid to buy this vehicle or what people received when trading in this vehicle at a dealer. [Edit options.](#)

Buy from Dealer

Prices shown are what people paid including dealer discounts. Taxes and fees (title, registration, license, document, and transportation fees) are not included.

Average Price Paid

\$8,238

Data from **16** transactions - Updated 10/20/24



\$7,803 - \$8,876

Trade In to Dealer

Prices shown are what people received from a dealer for their trade-in vehicle by condition. [See definitions.](#)

Base Price	\$3,600
Mileage and Options	\$0

Rough Condition i

\$3,600

Base Price	\$4,525
Mileage and Options	\$0

Average Condition i

\$4,525

Base Price	\$5,275
Mileage and Options	\$0

Clean Condition 

\$5,275

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