



TRANSMITTAL MEMORANDUM

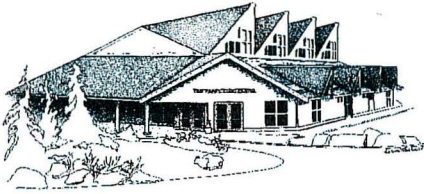
TO: The Honorable Mayor and City Council

FROM: Karl R. Amylon, City Manager

DATE: April 28, 2021

RE: **Civic Center Audio Visual Upgrades**

In adopting the 2020 General Government Operating and Capital Budget, the City Council appropriated \$175,000 to the Civic Center for facility audio visual upgrades. As indicated in the attached memorandum, the project is substantially complete and Civic Center Manager Alice Nelson is requesting to make a brief presentation to the City Council at its meeting of May 20, 2021. The purpose of the presentation is to demonstrate the new features of the system and the benefits that can be afforded to future tenants. Unless the City Council directs otherwise, I will schedule Ms. Nelson as the first new business item for the meeting of May 20, 2021.



TED FERRY CIVIC CENTER

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MEMORANDUM

To: Karl Amylon, City Manager

From: Alice Nelson, TFCC Facility Manager

Date: April 27, 2021

RE: Audio Visual System Upgrades Presentation

In order to provide a quality and versatile audio-visual experience and create a system that met current industry standards and ensure ADA compliance the Ted Ferry Civic Center undertook a capital improvement project entitled Audio Visual System Upgrades in 2020. Support for this project was provided by the City Manager's Office, City of Ketchikan Public Works Department, IT Department, KPU, Channel Electric, and Computer HQ.

The project has now reached substantial completion. With your permission, I would like to give a presentation to the City Council at the meeting of May 20th summarizing the key features of the new system, with particular emphasize on the benefits for future tenants and meetings. I would anticipate including Kyle Quinn of Computer HQ in the presentation.

Department: Civic Center			Project Priority: 1			Project Number:				
Project Title: Audio Visual System Upgrades			Start Date: 01/20 End Date: 12/20			Estimated Project Cost:				
Description: To address concerns raised by tenants in recent years, an upgrade to the Civic Center audio visual system is required. These upgrades will provide a quality and versatile audio/video experience, bring the system up to current industry standards, ensure ADA compliance, and keep the Civic Center's services and offerings relevant and competitive. Additional electrical, network upgrades, support, and training will be required.						Design 5,000 Land/Right-of-Way Construction Management Construction 70,000 Equipment 100,000 Other Project Total 175,000				
Source of Funds	Fund No.	Prior Years	Adopted 2020			Projected Requirements				Total Project
			Reappro- priated	New Funding	Total	2021	2022	2023	2024	
Transient Sales Tax Fund	210			175,000	175,000					175,000
Total				175,000	175,000					175,000