


MEMORANDUM

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TO: The Honorable Mayor & City Council

FROM: Lacey G. Simpson, Assistant City Manager Initials: 

DATE: May 30, 2024 File #: MGR24-362

RE: **Authorizing Budget Transfer and Change Order No. 1 (FINAL) to Contract No. 24-12 – Road Surfacing Improvements – Colaska Inc., d.b.a. SECON**

In adopting the 2024 General Government Operating and Capital Budget, \$800,000 was appropriated to the Public Works - Streets Division's 2024 Transportation Infrastructure capital account. On May 2, 2024, the City Council awarded Contract No. 24-12, Road Surfacing Improvements to Colaska Inc. d.b.a. SECON in the amount of \$648,020 with a ten percent contingency, bringing the total project cost to \$713,020.

The motion detailed below was prepared at the request of Public Works Director Seth Brakke, who asked that it be placed before the City Council for consideration at its meeting of June 6, 2024. If adopted, the motion provides for Change Order No. 1 to Contract No. 24-12 in the amount of \$128,238 to address asphalt paving for Hillside Road following a water main rupture. The revised project total will be \$776,258, excluding the previously authorized ten percent contingency. As the needed paving is the result of a water main rupture, funds from the Water Division's 2024 Peterson Street Utility Improvements capital account will be transferred to a newly created capital account to fund the change order. I concur with the Public Works Director's recommendation.

A motion has been prepared for City Council consideration.

Recommended Motion:

I move that the City Council authorize a budget transfer in the amount of \$128,238 from the Water Division's 2024 Peterson Street Utility Improvements capital account to establish the new 2024 Heckman Street/Hillside Road Repairs capital account for the Water Division; authorize Change Order No. 1 to Contract 24-12 Road Surfacing Improvements between the City of Ketchikan and Colaska, Inc. d.b.a. SECON in the amount of \$128,238 bringing the final contract amount to \$841,258 inclusive of the previously authorized contingency; authorize funding in the amount of \$128,238 from the Water Division's 2024 Heckman Street/Hillside Road Repairs capital account for Change Order No. 1 to Contract No. 24-12; and direct the City Manager to execute the change order documents on behalf of the City Council.

PUBLIC WORKS / ENGINEERING DEPARTMENT**Seth Brakke, P.E., Public Works Director/Engineering Manager**

Kara Jurczak, P.E., Assistant Public Works Director

Amanda Robinson, AIA, Assistant Public Works Director

CITY OF KETCHIKAN

Administrative Offices

PH: 907.228.4727

FAX: 907.225.8721

MEMORANDUM

TO: Delilah Walsh, City Manager

FROM: Seth Brakke, P.E., Public Works Director and Engineering Manager
John Kleinegger, Water Division Manager/Project Engineer

CC: Kara Jurczak, P.E., Assistant Public Works Director
Amanda Robinson, AIA, Assistant Public Works Director

DATE: May 24, 2024

SUBJECT: Change Order #1 to Contract 24-12 Road Surfacing, Colaska Inc. dba Secon

On February 15th the water main on Hillside Road ruptured and resulted in significant asphalt paving damage on Heckman Street. Over 4,900 square feet of asphalt paving was undermined, buckled, and/or impacted by the water line leak. Given the immediate need to repair the damaged pavement area in order to avoid closing the road, Secon was contacted to inquire if the work could be completed via a change order to the existing Contract 24-12 Road Surfacing project. Secon provided a price of \$128,238.00 to complete the work without extending the contract deadline of September 30th. This means the work could be done this calendar year. As such, Change Order #1 has been prepared for City Council approval.

Funding for Change Order #1 is proposed from the 2024 Water Division Peterson Street Utility Improvement project since that project has been delayed until 2025.

RECOMMENDATION

It is recommended that the City Council adopt a motion authorizing the City Manager to transfer funds in the amount of \$128,238 from within the Water Division's 2024 Operating and Capital Budget for Peterson Street Utility Improvements Project, Account 730.00 to establish a new Capital Project for Heckman Street/Hillside Road Repairs, Account 730.00; approve Change Order #1 to Contract 24-12 with Colaska Inc. dba Secon in the amount of \$128,238.00; and direct the City Manager to execute the Change Order on the Council's behalf.

Recommended Motion: I move that the City Council authorize the City Manager to transfer funds in the amount of \$128,238 from within the Water Division's 2024 Operating and Capital Budget for Peterson Street Utility Improvements Project, Account 730.00 to establish a new Capital Project for

Heckman Street/Hillside Road Repairs, Account 730.00; approve Change Order #1 to Contract 24-12 with Colaska Inc. dba Secon in the amount of \$128,238.00; and direct the City Manager to execute the Change Order on the Council's behalf.

Attachments: Change Order #1 to Contract 24-12



City of Ketchikan
Public Works Department / Engineering Division
2930 Tongass Avenue / Ketchikan, AK 99901

Date: May 17, 2024

Colaska Inc. dba Secon
PO Box 32159
Juneau, AK 99803

RE: CHANGE ORDER NO. 1 / CONTRACT NO. 24-12 / Colaska Inc. dba Secon

This Change Order modifies your original contract with the City of Ketchikan to reflect a change in contract amount:

ITEM	DESCRIPTION	QTY	TYPE	PRICE	AMOUNT	# DAYS
1	Mobilization	1	LS	\$10,500.00	\$10,500.00	-
2	Traffic Control	1	LS	\$10,000.00	\$10,000.00	-
3	Construction Surveying	1	LS	\$7,000.00	\$7,000.00	-
4	Utility Casting Repair	4	EA	\$1,900.00	\$7,600.00	-
5	Asphalt Paving	140	TON	\$305.00	\$42,700.00	-
6	Remove Asphalt/Concrete	544	SY	\$28.00	\$15,232.00	-
7	Grading	544	SY	\$19.00	\$10,336.00	-
8	Crushed Surfacing	58	TON	\$65.00	\$3,770.00	-
10	Adjust Water Valve Casting	4	EA	\$1,900.00	\$7,600.00	-
11	Adjust Manhole Casting	2	EA	\$3,950.00	\$7,900.00	-
13	Abandon Corp Stop	7	EA	\$800.00	\$5,600.00	-

TOTAL CHANGE ORDER NO. 1		AMOUNT	
Original Contract:	\$648,020.00	Previous Total:	\$648,020.00
Previous Addition:	\$-	This Change Order:	\$128,238.00
Previous Deduction:	\$-	New Total:	\$776,258.00
Original Contract Time:	September 30, 2024	New Contract Time:	-

The above amount covers all work in connection with this change. Your acceptance and the Owner's acceptance shall constitute and become a part of your contract with the City of Ketchikan dated May 14, 2024. The above changes shall be subject to the same term and conditions contained in said contract and shall be made in accordance with the drawings and specifications of the Engineer.

APPROVALS


(CONTRACTOR SIGNATURE)

Steven R. Elliott 5-17-24
(PRINTED NAME) DATE


(PROJECT ENGINEER SIGNATURE)

Karlee Miller 5/17/24
(PRINTED NAME) DATE

NOTE: All changes in work done on this contract must be reported to and accepted by the Owner before extras will be authorized.

ACCEPTED BY OWNER: CITY OF KETCHIKAN

DATE