


GG Budget Update No. 7



City Manager/General Manager | 334 Front Street, Ketchikan AK 99901 | (907)228-5603

TRANSMITTAL MEMORANDUM

TO:	The Honorable Mayor & City Council	Initials:	
FROM:	Delilah A. Walsh, City Manager	File #:	MGR24-762
DATE:	December 9, 2024	Mtg. #:	12/09/24 LOTd
RE:	2025 General Government Operating & Capital Budget Update No. 07: Towing of Abandoned Vehicles from Solid Waste to KPD		

The attached budget update was prepared by Finance Director Michelle Johansen following City Council direction to shift the expense of the “Towing for Impound” line item from the Solid Waste Division to Ketchikan Police Department (KPD). This program has been and is currently managed by KPD, but the expense has been absorbed by the Solid Waste budget. The Solid Waste Fund is an enterprise fund and this change correctly reflects the expense in the General Fund instead.

I have made notes on the slide presentation to reflect the impact should this change be approved. Please refer to Ms. Johansen’s memorandum for more details.

A motion has been prepared for City Council consideration.

Recommended Motion:

I move the City Council amend the 2025 General Government Operating and Capital Budget to increase the Police Department’s Salvage and Towing of Impounded Property account (620.01) in the amount of \$68,000; and reduce the Solid Waste – Disposal Division’s Towing of Impounded Property account (620.02) in the amount of \$68,000.

MEMORANDUM
CITY OF KETCHIKAN, ALASKA
Finance Department
Office of the Finance Director

Michelle L. Johansen, Finance Director
Meghan Traudt, Financial Analyst
Phone: (907) 228-5621
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TO: Delilah A. Walsh, City Manager/KPU General Manager

FROM: Michelle L. Johansen, Finance Director

DATE: December 9, 2024

SUBJECT: 2025 General Government Budget Update No. 07: Towing of Abandoned Vehicles

At its Special Council Meeting dated November 25, 2024, the Mayor and Council requested information related to the cost of towing abandoned cars to the car crusher. The costs charged to the Police Department and the Solid Waste -Disposal Division are as follows:

Police Department	2019	2020	2021	2022	2023	YTD 2024
620.02 - Towing for Impound	1,930	-	2,505	1,581	1,405	1,415

Solid Waste Division	2019	2020	2021	2022	2023	YTD 2024
620.02 - Towing for Disposal	51,800	36,400	57,000	53,500	56,325	64,333

The 2025 Budget for towing and salvage of abandoned vehicles is \$68,000. If the cost for this service is moved to the Police Department budget the Council would see a reduction of General Fund reserves and an increase of Solid Waste Services Fund reserves.

Should the Council desire to amend the 2025 General Government Operating and Capital Budget to increase the Police Department's Salvage and Disposal of Impounded Property account (620.01) and decrease the Solid Waste -Disposal Division's Towing of Impounded Property account (620.02) in the amount of \$68,000, a motion has been prepared for Council approval.

Motion:

I move that the City Council amend the 2025 General Government Operating and Capital Budget to increase the Police Department's Salvage and Towing of Impounded Property account (620.01) in the amount of \$68,000; and reduce the Solid Waste – Disposal Division's Towing of Impounded Property account (620.02) in the amount of \$68,000.