


TRANSMITTAL MEMORANDUM

5b

TO: The Honorable Mayor & City Council Initials: 

FROM: Shawn Hart, Acting Assistant City Manager File #: MGR25-272

DATE: April 25, 2025 Mtg. #: 05/01/25 CAb

RE: **Request to Declare Surplus Police Department Vehicle and Authorize the Sale of Vehicle 52-216 via Auction**

The motion detailed below was prepared at the request of Police Chief Eric Mattson, who asked that it be placed before the City Council for consideration at its meeting of May 1, 2025. If adopted, the motion provides for declaring as surplus Police Department Vehicle 52-216 and authorizing the sale of the vehicle via auction. The rationale for the surplus and sale is detailed in the Chief's transmittal memorandum and requires no elaboration on the part of the City Manager's office. I concur with Chief Mattson's recommendation.

As the vehicle is valued at over \$2,000, staff is requesting the City Council declare the vehicle listed in the Chief's memorandum surplus and authorize the Acting City Manager to sell Vehicle 52-216 to the highest bidder via auction.

A motion has been prepared for City Council consideration.

**Recommended Motion:**

Pursuant to Section 3.12.070(b) of the Ketchikan Municipal Code, I move that the City Council declare surplus Police Department Vehicle 52-216, and authorize the Acting City Manager to sell Vehicle 52-216 to the highest bidder via auction.

# KETCHIKAN POLICE DEPARTMENT

POLICE CHIEF

361 MAIN STREET, KETCHIKAN, AK 99901

(907) 225-6631



## MEMORANDUM

TO: Lacey Simpson, Acting City Manger

FROM: Eric Mattson, Police Chief

DATE: April 9, 2025

RE: **Surplus patrol car 52-216**

The purpose of this memorandum is to seek permission to surplus patrol vehicle 52-216, a 2013 Ford Explorer that has been assigned to the patrol division for the past 12 years. Ketchikan Municipal Code (KMC) 3.12.070(b) requires city council approval to surplus equipment with a value more than \$2,000.00.

### **Background**

The police department was awarded the replacement of three patrol vehicles in a capital improvement program during the 2025 budget process. Car 52-216 is ready to be removed from the fleet in anticipation of the arrival of replacement vehicles.

City Shop personnel estimated the value of the patrol vehicle at approximately \$7,575.00. Their estimate is attached to this memo.

KMC 3.12.070(b) Sale or other disposition of personal property, or interest therein.

Subparagraph (b) states the following:

No supplies, materials, equipment or other personal property of a value of more than \$2,000 other than scrap metal may be sold or otherwise disposed of until the council has declared, by motion or resolution, such property surplus, obsolete, unneeded, or that the transaction is otherwise in the best interest of the city.

It is my recommendation vehicle 52-216, be approved for surplus and/or sold at auction in its current condition.

### **Recommended Motion**

Pursuant to KMC 3.12.070(b), I move the City Council authorize the City Manager to surplus patrol vehicle 52-216 for surplus to another City of Ketchikan department or sold at auction.

[SELL YOUR CAR](#)

## Pricing & Values


Prices shown for the used **2013 Ford Police Interceptor Utility 4D Police AWD** with 89890 miles are what people paid to buy this vehicle or what people received when trading in this vehicle at a dealer. [Edit options.](#)

### Buy from Dealer

Prices shown are what people paid including dealer discounts. Taxes and fees (title, registration, license, document, and transportation fees) are not included.

Average Price Paid

\$7,575

 Pricing

80% of People Paid

**\$7,263 - \$8,028**

### Estimated Trade-In Value

Prices shown are what people received from a dealer for their trade-in vehicle by condition. See definitions.

Base Price\$1,000

Mileage and Options\$1,000

Low  \$2,000

Base Price\$1,750

Mileage and Options\$1,000

Average  \$2,750

Base Price\$2,000

Mileage and Options\$1,000

High  \$3,000

The values are not for commercial use.

Looking for values for your business? [J.D. Power Valuation Services](#) can help.



## BeenVerified Vehicle History Report

Learn more about a vehicle you own or plan to buy to help avoid any hidden surprises.