


MEMORANDUM

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TO: The Honorable Mayor & City Council

FROM: Lacey G. Simpson, Assistant General Manager Initials: 

DATE: May 28, 2024 File #: MGR24-348

RE: **Authorizing the Procurement of a 2024 Ford F-250 4WD Truck – Kendall Ford of Marysville, WA**

The motion below was prepared at the request of Water Division Manager John Kleinegger, who asked that it be placed before the City Council for consideration at the meeting of June 6, 2024. If approved, the motion provides for authorizing the procurement of a replacement service truck for the Water Division from Kendall Ford of Marysville, WA in the amount of \$49,398.

The attached memorandum from Mr. Kleinegger is self-explanatory and requires little elaboration on the part of the General Manager's office. In adopting the 2024 General Government Operating and Capital budget, the City Council appropriated \$85,000 for the procurement of a replacement service truck. The Water Division procured competitive quotations. As the purchase price exceeds \$50,000, City Council authorization is being requested. I concur with Mr. Kleinegger's recommendation to authorize the procurement.

A motion has been prepared for City Council consideration.

Recommended Motion:

Pursuant to the Ketchikan Municipal Code section 3.12.35(c), I move the City Council authorize the procurement of a 2024 Ford F-250 4WD Truck from Kendall Ford of Marysville, WA in the amount of \$49,398; authorize a \$2,000 contingency for shipping costs bringing the purchase total to \$51,398; authorize funding in the amount of \$51,398 from the Water Division's 2024 Utility Vehicles capital account; and direct the General Manager to execute the purchase contract documents on behalf of the City Council.



To: Delilah A. Walsh, KPU General Manager

From: John C. Kleinegger, Water Division Manager/Project Engineer

Date: May 23, 2024

Subject: **Vehicle Procurement – Kendall Ford of Marysville**

In adopting the 2024 KPU Operating Budget, the City Council appropriated \$85,000 to fund the Water Division's Utility Vehicles capital account for the purchase of a service truck to replace their Service Truck 185-64. Delivered in 2003, it is worn out, its frame is badly rusted, and it has been driven over 140,000 miles. Last year, Truck 185-64 served its final winter equipped as our snowplow truck providing safe access to our operating facilities and pump stations located throughout the community. While its attached salt spreader delivered the necessary deicing protection for our personnel, it also further ravaged this vehicle's steel body and undercarriage.

As required by Section 3.12.040(b) of the Ketchikan Municipal Code, written quotations were received from four qualified vehicle vendors for a new 2024 Ford F-250 4WD Truck:

Kendall Ford - Marysville, Washington	\$49,398
Pierre Ford - Seattle, Washington	\$49,911
Bickford Ford – Snohomish, Washington	\$56,995
Bowen Scarff Ford – Kent, Washington	\$63,682

Including the estimated \$2,000 shipping cost of this vehicle from Seattle, the purchase price will exceed \$50,000 and City Council authorization is being requested.

Recommended Motion:

Pursuant to paragraph 3.12.35(c) of the Ketchikan Municipal Code, I move the City Council approve the purchase of a 2024 Ford F-250 4WD Truck from Kendall Ford - Marysville, Washington in the amount of \$49,398; authorize funding in the amount of \$51,398 to include \$2,000 for shipping from the 2024 KPU Water Division's Utility Vehicles capital account; and authorize the General Manager to execute the purchase documents on behalf of the City Council.

John Kleinegger

From: Baran Affleck <baranaffleck@kendallauto.com>
Sent: Wednesday, May 22, 2024 1:44 PM
To: David Johnston
Cc: John Kleinegger; Jeff Davenport
Subject: Quote for I6783 2024 F-250 from Kendall Ford of Marysville
Attachments: QUOTE I6783.pdf

Some people who received this message don't often get email from baranaffleck@kendallauto.com. [Learn why this is important](#)

CAUTION: External Email

This email originated from a source outside the City of Ketchikan. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi David,

Thanks for the call this afternoon regarding your interest in the 24 F250 we have. My teammate Jeff Davenport and I look forward to assisting you in this purchase for the City of Ketchikan. Please see attached quote for the vehicle. I have removed the licensing fees since you will be licensing the vehicle once it arrives in Ketchikan. Let me know if you have any questions.

Respectfully,

Baran Affleck
Commercial Account Manager



BaranAffleck@kendallauto.com

425.765.7514 | Cell
360.651.4857 | Direct
EXT 2857

BUYER		CO-BUYER		Deal #: 20135	
CITY OF KETCHIKAN 334 FRONT ST KETCHIKAN, AK 99901 Work #: Email:				Deal Type: Retail	
				Deal Date: 05/22/2024	
				Print Time: 02:35pm	
				Salesperson:	
VEHICLE					
New <input checked="" type="checkbox"/>		Stock #:	Description:	VIN:	Mileage:
Used <input type="checkbox"/>		I6783	2024 FORD TRUCK S-DTY F-250	1FTBF2BA8RED29828	
Demo <input type="checkbox"/>					
TRADE					
AFTERMARKETS					
			Sale Price: \$ 49,198.00		
			Total Financed Aftermarkets: \$ 0.00		
			Total Trade Allowance: \$ 0.00		
			Trade Difference: \$ 49,198.00		
			Doc Fee: \$ 200.00		
			State & Local Taxes: \$ 0.00		
			Total License and Fees: \$ 0.00		
			Total Cash Price: \$ 49,398.00		
			Total Trade Payoff: \$ 0.00		
			Delivered Price: \$ 49,398.00		
Total Aftermarkets: \$ 0.00			Cash Down Payment + Deposit: \$ 0.00		
Rate: Amount Financed: \$ 49,398.00			Sub Total: \$ 49,398.00		
			Service Agreement: \$ 0.00		
			Maintenance Agreement: \$ 0.00		
			GAP Insurance: \$ 0.00		
			Credit Life, Accident & Health: \$ 0.00		
			Other: \$ -0.00		
			Amount Financed: \$ 49,398.00		