


TRANSMITTAL MEMORANDUM

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TO: The Honorable Mayor & City Council Initials: 

FROM: Lacey G. Simpson, Acting City Manager File #: MGR25-262

DATE: April 25, 2025 Mtg. #: 05/01/25 CAC

RE: **Authorizing the Procurement of Body Worn Camera Devices and Digital Evidence Storage Services – Axon Enterprise, Inc.**

The motion detailed below was prepared at the request of Police Chief Eric Mattson, who asked that it be placed before the City Council for consideration at its meeting of May 1, 2025. If adopted, the motion provides for authorizing the procurement of body worn cameras (BWCs) and evident storage services pursuant to the previously authorized 60-month licensing and maintenance services agreement for the Police Department – Operations Division from Axon Enterprises, Inc. at a cost not to exceed \$39,271.

The rationale for the continued equipment use and services purchase is detailed in Chief Mattson's transmittal memorandum and requires no further elaboration on the part of the City Manager's office. The purchase is exempt from competitive bidding or quotations pursuant to subparagraph 6 of Section 3.12.050(a) of the Ketchikan Municipal Code (KMC) in order to avoid incompatibility issues but requires City Council approval as the cost exceeds \$10,000 in each year of the agreement. Additionally, funds were allocated for this purchase, and no additional funding is being requested. I concur with the Chief's recommendation.

A motion has been prepared for City Council consideration.

**Recommended Motion:**

Pursuant to subparagraph 6 of Section 3.12.050(a) of the Ketchikan Municipal Code, I move the City Council authorize the annual procurement of body worn cameras and associated digital evidence storage services in accordance with the November 7, 2024 City Council authorization of a 60-month annual licensing and maintenance services agreement between the City and Axon Enterprise, Inc.; and authorize funding in the amount of \$39,271 from the Police Department - Operations Division's 2025 Software and Equipment Maintenance Services account (Account No. 635.04) for this purchase.

# KETCHIKAN POLICE DEPARTMENT

POLICE CHIEF

361 MAIN STREET, KETCHIKAN, AK 99901

(907) 225-6631



## MEMORANDUM

TO: Lacey Simpson, Acting City Manager

FROM: Eric Mattson, Police Chief

THRU: Michelle Johansen, Finance Director

DATE: April 21, 2025

RE: **Axon Enterprise, Inc.**

This memorandum is to inform the City Council of our 60-month contractual agreement between the City of Ketchikan and Axon Enterprise, Inc. The City Council entered this 60-month agreement during the consent agenda (Item 5 (d)) of November 7, 2024 regular council meeting.

We request that the City Manager seeks the Council's approval to authorize the 2025 payment. The budget for this contract has been allocated within the 2025 Operations Division budget. The invoice also includes our annual digital evidence storage that is required with the operation of Body Worn Cameras (BWCs). The total amount due is \$39,270.50.

### **Background**

Axon Enterprise, Inc. offered the City of Ketchikan a 60-month financing program for acquiring BWCs, addressing the significant capital outlay associated with outright purchases by individual departments. The Ketchikan Police Department (KPD) has been leveraging this financing structure for our current Taser equipment through Axon. This agreement enabled the City of Ketchikan to forgo any upfront expenditure related to the BWCs, resulting in an annual cost savings of approximately \$8,000, totaling \$40,000 over the contract's duration. Additionally, this program ensures that the BWCs are covered by warranty and includes provisions for scheduled camera replacements throughout the contract term.

The Body-Worn Cameras (BWCs) utilized by the Ketchikan Police Department are proprietary devices developed and sold by Axon Enterprise, Inc. Officers receive specialized training on their operation and are required to wear them while on duty to document police encounters effectively. The BWCs are integrated with our evidence management system, allowing for seamless uploading of recorded footage to our Evidence.com account managed by Axon. Notably, our Taser systems interface with these cameras; activating the Taser triggers the BWC to record, enhancing safety measures for the community and law enforcement personnel.

In accordance with our current infrastructure and the Ketchikan Municipal Code Section 3.12.050(a)(6), I propose that we present this matter to the City Council. The recommendation is to approve the payment for the invoice (attached) as part of the 60-month contract the City of Ketchikan entered with Axon Enterprise, Inc.

The acquisition is exempt from the competitive bidding process as outlined in subparagraph 9 of Section 3.12.050(a)(6)(A) of the Ketchikan Municipal Code. However, since the total exceeds \$10,000, approval from the City Council is required.

Subparagraph (6) states the following:

"Supplies, materials, equipment or contractual services which should be purchased from a specific source to prevent incompatibility with previously purchased supplies, materials, equipment or contractual services. For purposes of this subparagraph, the term "incompatibility" is defined as:

- (a) The inability to interconnect, combine, interchange, or join; or
- (b) That which causes substantial duplication in maintenance, expertise, or training or in the stocking of parts, materials, supplies or replacements.

Any purchase which is to be excluded from competitive bidding by the authority of this subparagraph which exceeds ten thousand dollars must first be approved by the Council."

### **Recommended Motion**

Following subparagraph 6 of Section 3.12.050(a) of the Ketchikan Municipal Code, I propose that the City Council approve the payment of BWCs and digital evidence storage to Axon Enterprise, Inc., for the annual licensing and maintenance fees. The total amount due is \$39,270.50. Funding for this contract will be sourced from the Operations Division's 2025 Software and Equipment Maintenance Services Account No. 635.04.

Attachment: Invoice INUS318137



Axon Enterprise Inc.  
PO BOX 29661  
DEPARTMENT 2018  
PHOENIX, AZ 85038-9661  
Ph: 1-480-991-0797, option 5, option 1  
[inquiries@axon.com](mailto:inquiries@axon.com)  
[www.axon.com](http://www.axon.com)  
TIN: 86-0741227  
DUNS Number: 832176382  
UEI Number: TBW7MGPPYURM7

**BILL TO**  
Ketchikan Police Dept. - AK  
361 Main St  
Ketchikan, AK 99901-6429  
USA

## Invoice

Invoice ID INUS318137  
Invoice Account 110135  
Date 25-Jan-25  
Payment Term Net 30 days  
PO/DO #  
Quote # Q-548139,  
Sales Order #  
Terms of Delivery FCA  
Customer Reference Q-548139,

**SHIP TO**  
Ketchikan Police Dept. - AK  
361 Main St  
Ketchikan, AK 99901-6429  
USA

Your Feedback Matters



Ship to*	Bundled Item		Bundled Description	Bundled Quantity			Invoice Plan %	Amount
	Number							
1	BWCamMBDTA		Body Worn Camera Multi-Bay Dock TAP Bundle	2.00			20.000000%	865.67
1	BWCamTAP		Body Worn Camera TAP Bundle	26.00			20.000000%	10,545.61
1	H00001		AB4 Camera Bundle	26.00			20.000000%	0.00
1	H00002		AB4 Multi Bay Dock Bundle	2.00			20.000000%	0.00
1	BasicLicense		Basic License Bundle	19.00			20.000000%	3,705.00
1	ProLicense		Pro License Bundle	10.00			20.000000%	5,199.58
Bundled Line Subtotal								20,315.86

Line No.	Ship to*	Item Number	Description	Quantity	Unit Price	Subtotal	Invoice Plan %	Amount
6	1	73686	AXON EVIDENCE - STORAGE - UNLIMITED (AXON DEVICE) Tax Date 25-Jan-25 Shipment Date:	26.00	1,627.20	42,307.20	20.000000%	8,461.46
7	1	73682	AXON EVIDENCE - AUTO TAGGING LICENSE Tax Date 25-Jan-25 Shipment Date:	26.00	651.00	16,926.00	20.000000%	3,385.20
8	1	50043	AXON INTERVIEW - STREAMING SERVER MAINTENANCE - PER SERVER Tax Date 25-Jan-25 Shipment Date:	2.00	1,978.80	3,957.60	20.000000%	791.52

### PAYMENT REMITTANCE INFORMATION

For ACH/EFT Payment: (Preferred Method)	For Wire Transfers	For Check Payments Mail To:	For Overnight Check Payments Mail

Please reference the invoice number on your ACH, Wire or Check payment and send to [AR@axon.com](mailto:AR@axon.com)

Important Note: By selecting the wire transfer payment method, you agree to accept the processing & transaction fees charged by the bank relating to this wire

Invoice

Invoice ID  
Date  
Page

INUS318137  
25-Jan-25  
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Line No.	Ship to*	Item Number	Description	Quantity	Unit Price	Subtotal	Invoice Plan %	Amount
9	1	50039	AXON INTERVIEW - CLIENT SOFTWARE - MAINT. PER TOUCH PANEL Tax Date 25-Jan-25 Shipment Date:	2.00	1,692.60	3,385.20	20.000000%	677.04
10	1	50045	AXON EVIDENCE - STORAGE - INTERVIEW ROOM UNLIMITED Tax Date 25-Jan-25 Shipment Date:	4.00	6,705.00	26,820.00	20.000000%	5,364.00
14	1	50448	AXON INTERVIEW - EXT WARRANTY Tax Date 25-Jan-25 Shipment Date:	1.00	1,377.12	1,377.12	20.000000%	275.42
						Item Line Subtotal	18,954.64	

Sales Amount	39,270.50
Misc. Charge	0.00
Discount	0.00
Sales Tax	0.00
Total	39,270.50
Credit Amount(s) Applied	0.00
Amount Received	0.00

Payment Due24-Feb-25BALANCE DUEUSD39,270.50

Invoice

Invoice ID	INUS318137
Date	25-Jan-25
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\*Tax Note

Ship-to-address Legend\*

1	Ketchikan Police Dept. - AK 361 Main St Ketchikan, AK 99901-6429 USA
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